



Position Title: Research Associate

Position Type: Full-Time

Job Location: Calgary

Reports to: Manager, Opening Minds

Hours: 37.5 hours/week

The Mental Health Commission of Canada is a non-profit organization created to focus national attention on mental health issues and to work to improve the health and social outcomes of people living with mental illness.

One of the Commission's key mandates is to implement a ten year anti-stigma/ anti-discrimination initiative, called Opening Minds (OM). It is the largest systematic effort to reduce the stigma of mental illness in Canadian history. Research is a key component. OM is evaluating programs aimed at reducing stigma among key target groups.

The Mental Health Commission's head office is located in Calgary, Alberta.

Role Overview

Reporting to the Manager of Opening Minds, the Research Associate will be primarily involved in evaluating specific projects identified in Canadian workplaces which are designed to improve the mental health of employees and reduce stigma. Other research work will also be assigned.

Key Responsibilities

- Works closely with a university-based Principal Investigator and members of the Opening Minds team, to determine the most effective manner in which to evaluate specific programs.
- Writes project proposals and prepare documents for ethical approval through a university research ethics committee to conduct research.
- Liaises with specific employers to help choose appropriate programs for their workforce.
- Maintains close contact with employers to ensure successful research design, execution and evaluation of workplace programs to reduce stigma, troubleshooting when necessary.
- Manages and analyzes data, and creates reporting mechanisms including reports and power point presentations of results.
- Identifies and reviews relevant literature and compiles written reports
- Collaborates on writing and publishing in academic journals when possible, to increase

the volume of available research in the area of stigma and mental illness.

- Identifies appropriate research resources and reports on key findings that will inform the conduct of approved projects, or future employers using evaluated programs.
- Provides research functions such as review, analysis, and synthesis of relevant literature for specific projects/topics as assigned.
- Supports key Opening Minds priorities and participates in the co-ordination and development of performance measures related to OM projects.
- Assists MHCC decision makers in the dissemination of research information on the determinants of mental health such as demographic, social, economic, environmental and other data in support of mental health issues, policy development and service delivery.
- Uses project management and research methodology to provide support to a range of MHCC approved projects.

Qualifications & Skills

This position requires:

- MSc or PhD in a related discipline with demonstrated research skills including qualitative and quantitative research methods pertinent to mental health policy and practice.
- A minimum of two years of progressively responsible research experience in a related field, with strong statistical analysis skills.
- High levels of proficiency in Stata (preferred), SPSS or other statistical software, with a demonstrated knowledge of applied statistics.
- Demonstrable success working in fast-paced, result-oriented environments, in interdisciplinary teams, and in partnerships with groups such as policy-makers and researchers.
- Specific familiarity with strategic anti-stigma research, and policy and practice issues pertinent to mental health in Canada and around the world.
- Knowledge of project management and research methodology.
- Superior interpersonal, organizational, research synthesis, methodological, project management and (oral and written) communications skills.
- The ability to learn quickly and work independently.

Please forward Resumes (in MS Word or Adobe PDF format only) to:

resumes@mentalhealthcommission.ca by **August 13, 2010** and include "Research Associate" in the subject line.

While we appreciate all applications, only those selected for interviews will be contacted.